

## ADDITIONAL INFORMATION OF THE PEER REVIEW PROCESS

### Before you submit

Dear Author, to save your and our time, please read carefully the information below before you start the submission. Below we illustrate the criteria for processing your manuscript. Check carefully if your article has good chances to be processed for peer reviewing and possible acceptance.

### Principal reasons for rejection are:

**The manuscript does not comply the editorial requirements** (abstract, institutional email, recommended length of the paper, etc.)

**Out of scope.** Papers not fitting with the aims and scope of the journal will be rejected by the Editors prior to review. Journal Business & IT publishes articles focusing on economics, economy, finance, management, marketing and business, IT, construction, architecture, and law.

**Lack of originality.** Papers that are essentially confirmatory of similar papers previously published and not adding to our knowledge will not be considered for publication.

**Ethical issues.** When dealing with animals and human specimens or any form of discrimination.

**Data do not support the conclusion.**

### Other causes for rejection are:

1. Plagiarism (including self-plagiarism);
2. Data manipulation (manipulation of figures);
3. Data duplication or “salami splicing” (splitting the data in two or more papers).

### Principal reasons for Major revision:

- The experimental design needs adjustments and/or requires appropriate controls.
- New experimental data should be provided to support the conclusion.
- Results in Figures must be re-done and confirmed.

### Principal reasons for Minor revision:

- Need explanation, clarification, more information.
- Low quality of figures.
- Insufficient discussion of results.
- Authors have not considered similar articles previously published in Journal Business & IT.
- Insufficient English grammar.